Format for FIR on Major incidents to OISD

1.Name of reporting Organisation		2. Sector (E&P / Ref / PL / Gas Processing / Mktg POL / MKTG LPG)	
3.Location			
4. Date of Incident		5. Time of Incident	
6. Fire / Accident		7. Duration of fire - Hrs / Min	
8 Whether plant shutdown/caused outage of the facility?			Yes/No
9.Reason for categorization as Major incident(Tick one or more from the factors mentioned below)			
a. Fatality/permanent loss of body part or permanent disability			
b. Shutdown of plant/facility			
c. Blow out or explosion			
d. Fire more than 15 minutes duration			
e. Failure of rig critical equipment like draw-works			
10. Fatalities(in Nos.)	a) Employees =	b) Contractor =	c) Others =
11. Brief Description of the Incident including post incident measures,(if any) in separate signed sheet.		Ref No. and Date of the attachment	
13. Whether similar Incident has occurred in past at the same location, If yes, give brief description of the incident and attach details in separate sheet.			

<signature>
<Name, Designation, Co., Location>
<Date>

N.B. This is First Information Report only. To be followed up subsequently with a detailed investigation report to OISD and inclusion in quarterly incident report in prescribed format.